

## ***Governance 'ends' policy***

## **Scholarship policy**

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***Adopted:***        *April 2011*

***Review date:***    *April 2012*



*This document sets out the governance level policy for Arts Waikato's Scholarships programme which was established in 2002.*

### **Purpose**

Arts Waikato offer scholarships as part of our commitment to strengthening the capacity of the community arts sector in the Waikato. Up to a maximum of \$5000 may be awarded for any one application.

### **Budget**

Arts Waikato will determine the level of scholarship fund as part of the budget process each year.

### **Criteria**

#### **1. Applicants**

- 1.1. Applicants can be either an individual or a community arts organisation wishing to fund professional development for 1 or more staff or volunteers.
- 1.2. Applicants must be resident within the ten Arts Waikato local authority areas and be NZ citizens or residents.
- 1.3. In exceptional circumstances, consideration will be given to applicants from outside this area where they are providing arts services to the Waikato community.
- 1.4. Preference will be given to applicants who have not received substantial scholarships from other sources.

#### **2. Course**

- 2.1. Study should be for a recognised qualification, or training.
- 2.2. Courses or tuition can include arts degrees, community arts development, management and business studies, Maori art, or further study in all areas of the arts.
- 2.3. Study can be part time or full time.
- 2.4. Educational institutions can be in the Waikato region, New Zealand or overseas if equivalent study is not available in New Zealand.
- 2.5. Preference is given to the actual costs of study but projects that will contribute to the achievement of study goals will also be considered.
- 2.6. Scholarships are normally for up to one year of study, and study and must commence within one year of the scholarship being awarded

3. Ineligibility

3.1. Scholarships will not be available for:

- *Incomplete applications*
- *Travel expenses*
- *Accommodation and other living costs*
- *Purchase of capital items*
- *applicants who have previously received an Arts Waikato Scholarship*

4. Nomination

4.1. All applicants require nomination except those applicants that are a group or organisation

4.2. Individual applicants must be nominated by a community arts organisation, a community representative residing within the ten Arts Waikato local authority areas or educational Institution servicing communities within this area.

4.3. Only one nomination from each individual nominator will be considered. It is noted that and educational Institutions may have more than one representative nominating applicants provided they are all from different departments.

4.4. The nominator must not be a family member of the nominee.

4.5. The nominator must complete and sign the required nomination form.

5. Accountability

5.1. Recipients will be required to demonstrate accountability for their scholarship and enter into a signed contract to this effect.